

Town of Darmstadt, Indiana

SETTLED 1822

INCORPORATED 1973

Minutes of June 18th 2024

These minutes are not intended to be a verbatim transcript.

TOWN COUNCIL

Cecil Poag, Council President
Ray Engler, Council Member
Eric J. Gries, Council Member
Crystal Kahre, Council Member

CLERK-TREASURER

Mallory Lowe
P.O. Box 20
Darmstadt, In 47618

Council President Cecil Poag called the town meeting to order at 6:30pm. In attendance were Clerk-Treasurer Mallory Lowe, council members Ray Engler, Eric Gries, Crystal Kahre and town attorney Josh Claybourn.

Engler made a motion, seconded by Kahre to accept the minutes from last month's meeting. Motion passed 4-0 voice vote.
Engler made a motion, seconded by Kahre to accept last month's financial report. Motion passed by 4-0 voice vote.
Engler made a motion, seconded by Gries to approve the accounts payable claims. Motion passed by 4-0 voice vote.

Clerk-Treasurer's Report

Mallory Lowe advised that we are still waiting for the county to send us our June tax settlement. Once received, she stated she can cover the \$75,500 June bond payment for the old state land. Our ARPA Fund balance now stands at \$16,165.38, Lowe stated, after making the payment to DeWeese Construction. Lowe let council know that Reedy has confirmed they caught up the monthly and annual financial uploads for the RDA on their Gateway account. Lowe advised that Reedy will continue working on the RDA's financials and will continue to be responsible for all their monthly and annual reconciliations and uploads.

Lowe added that she completed 4 payrolls in May, including the 941 EFTPS federal tax payments on all 4 and the state and county payroll taxes for May, all before the deadlines. This month ends the 2nd quarter, Lowe advised she completed our quarterly wage and unemployment report for the Indiana Workforce Development, along with our quarterly 941 federal payroll reports.

In the sewer department, Lowe brought in about \$51,000 in sewer bill revenue last month and just over a quarter million for the year so far. Of that, Lowe stated over half of that sewer revenue was sent to Evansville Sewer for the fees and mandates they've charged Darmstadt. Lowe advised that we had about 4 homes change owners in town and a few sewer accounts that are overdue that may have liens filed on them soon. Lowe stated she has started working on the financials and forms for the 2025 budget and workshop meeting with the Department of Local Government Finance. The state has sent a long list of forms and financial data that Lowe stated she will tackle before the upcoming budget workshop. Lowe advised that she forwarded the DLGF email confirmation to the council, which includes the reports required. Lowe stated she will be working on those reports and gathering the accounting data, over the next few weeks. Our pre-budget worksheet is due by June 30th, Lowe stated she completed it, submitted it this morning and she sent the report and confirmation via email to council today.

Fire Dept Report

Crystal Kahre read aloud the fire report from Brandon Zimmer: "We had 15 total runs last month which were 5 EMS calls, 4 Community Paramedic Visits, 2 Standby Events at the 4H, 2 Motor Vehicle Accidents with Injury, one Power Line Down and one EMS call that was cancelled in route. Average response time was 3min 37sec. The new engine was delivered and we're getting all the equipment setup in the compartments, getting it ready for service. We will perform training with all members in the near future. We hope to have the new engine in service by the end of the month."

Sheriff's Report

Sheriff Deputy Nilssen stated there were 99 totals runs, 4 incidents and 7 motor vehicle accidents.

Maintenance Dept Report

Cecil Poag read aloud Aaron Enlow and Mick Moreland's maintenance report. Aaron and Mick completed 42 locates and 12 sewer service calls. They received the new Mahindra tractor back from being repaired again. A boring company

hit one of the main sewer lines that they had to repair. Aaron and Mick also patched pot holes and are continuing to complete septic tank pumps on the preventative maintenance program.

Old Business

1. EWSU Mandate Charges

Attorney Josh Claybourn stated that we need in writing what exactly those charges are tied to. Cecil will call Katelyn at Reedy to see who they recommend for an engineering firm to review.

2. Correction request county records- update from attorney

Attorney Josh Claybourn stated he has sent the letters out for address corrections with utilities and the county. Claybourn advised that the residents also need to make sure they use Darmstadt as their address when registering their vehicles.

3. Summer Sewer Averaging

Cecil Poag stated he would like to offer summer averaging to all residents. Ray made a motion to stop all summer averaging and portable meter deductions for all residents. Eric Gries seconded the motion. Motion passed by 3-2 voice vote.

New Business

1. Election of new Council President

Cecil Poag made a motion to elect Eric Gries as new council president, Crystal Kahre seconded the motion. Motion passed by 4-0 voice vote.

2. Tractor and Backhoe replacement

Ray Engler stated that he researched what we need from the backhoe and learned it's our emergency piece of equipment and needed to clear roads in emergency situations. Engler has worked with Mick Moreland to receive quotes on a new backhoe with a thumb which would be much safer to use during storms and road clearing. Engler explained that the current mowing tractor we just received last year has already broke down 4 times and has another warning light that came on today. Engler noted that he has been researching tractors and equipment and learned that since John Deere has the state contract that we could purchase from John deere without required quotes.

3. Road Grants- CCMG

Cecil Poag discussed that the roads are not currently in need for repaving right now. Lowe added that if none need repaved right now, then we can wait until next road grant for any repaving needs.

4. Codification Draft – from American Legal Publishing

Mallory Lowe stated that we received the draft code of ordinances from American Legal Publishing and we all need to read and review for any changes needed.

Attorney Comments

Josh Claybourn stated he has researched and drafted many noise ordinances but he stated it is very difficult to enforce by the Sheriff's department.

Board Members Comments

Crystal Kahre thanked Cecil for being president, and thanked Eric Gries for stepping up to be the new president and Ray Engler for all his hard work on the tractor and backhoe information.

Meeting adjourned at 7:54pm

Attest:

Mallory Lowe

Clerk-Treasurer
