

Town of Darmstadt, Indiana

SETTLED 1822

INCORPORATED 1973

Minutes of January 20th, 2025

These minutes are not intended to be a verbatim transcript.

TOWN COUNCIL

Eric Gries, District 1 Council Member
Ray Engler, District 2 Council Member
Crystal Kahre, District 3 Council Member
Cecil Poag, District 4 Council Member

CLERK-TREASURER

Mallory Lowe
P.O. Box 20
Darmstadt, In 47618

Darmstadt Town Council President Cecil Poag called the town meeting to order on Tuesday at 6:30pm. In attendance were council members Ray Engler, Eric Gries, Crystal Kahre, and attorney Josh Claybourn. Mallory Lowe was out sick.

Engler made a motion, seconded by Gries to accept the minutes from last month's meeting. Motion passed 4-0 voice vote. Gries made a motion, seconded by Engler to accept last month's financial report. Motion passed 4-0 voice vote. Engler made a motion, seconded by Gries to approve the accounts payable claims. Motion passed by 4-0 voice vote.

Clerk-Treasurer's Report

Eric Gries read aloud the Clerk-Treasurer's report. It stated that Lowe picked up the tractor check from Sohn Auction and deposited it into the town's general account. She also submitted the council's 100R report for the salaries to the state Gateway program before the deadline. Lowe is working on the W2s and will have those submitted to the IRS for all 7 of us by Jan 31st and mail out copies. Lowe is also completing the town's W3 and will get that submitted to the IRS and Social Security Administration by the same deadline.

Lowe received our December fall tax settlement from the county and was able to pay the \$74,000 bond payment for the Old State property that was due by Dec 31st plus she recorded all the tax revenues in all the funds that were received.

Lowe signed and submitted our Community Crossings contract to INDOT on January 14th.

Lowe completed our Federal payroll tax report, as well as all 4 of our EFTPS federal payroll tax reports last month along with the monthly state payroll tax report. The Quarterly 941 and Quarterly Workforce Development reports will be completed before the end of the month.

Lowe's report also stated that Thursday, Dec 11th was the Council Members' training Seminar with AIM, and January 15th was the SEA1 Influences training for cities and towns, the ADA Coordinator's webinar is coming up on January 22nd and AIM's next Legislative Recap will be on Thursday, March 19th, which is free for members.

Fire Dept Report

Brandon Zimmer advised that there were 6 total calls in town, 2 EMS transports to the hospital, 1 natural gas leak, 1 accident with injury, 2 community follow up visits, with a 4.44 response time.

Sheriff's Report

Sheriff Deputy reported that there were 2 crashes, 1 business check, 53 extra patrols, 3 traffic stops, 6 reports were taken including 1 burglary and 1 hit and run.

Maintenance Dept Report

Aaron Enlow read the maintenance report aloud. They responded to 35 Sewer utility locates, and completed 17 service calls since the last meeting. Aaron advised they have also been working with IURC on the Asset Management requirement's, Including planning and documentation for sewer department assets. Aaron stated that they will be able to submit a simplified form because we have less than 1000 customers and it will not be due until July of 2028. So, we have some time. The Wortman rd gas line project is complete and glad to report no sewer line strikes. Aaron advised that he and Mick will be also be attending 811 and excavator training in February.

Community Crossing Matching Road Grants Public Bid Opening:

Attorney Chandler Lacy opened the bids. Metzger's bid was for \$566,500.00. David Enterprise's bid was for \$592,746.57. JH Rudolph's bid was \$593,333.07. Attorney Lacy noted that council would take these bids under advisement and get with the contractors to let them know.

Old Business

1. MOU for Townships' sharing of Local Road and street distributions

Chandler Lacy noted that he would follow up with Josh.

2. On the Spot Co - Utility location damage update

Chandler noted that Josh has an update on this topic and will send an email to the council.

3. Auction of Mahindra Tractor

Poag stated that we received the check, so the transaction is complete.

4. EWSU Mag Meter Calibration

Poag noted that the field representative from the manufacturer has quoted that it would cost \$2,380.00 to calibrate the 2 mag meters that are owned and operated by Evansville Water and Sewer. Brandon Zimmer added that Darmstadt would need to get permission from EWSU to test and/or work on EWSU's mag meter equipment. Ray Engler advised that this should be discussed in an executive session as this shouldn't be discussed in a public forum and could compromise our position. Engler stated that we are currently in a good position, therefore we should not discuss in public at this time.

5. MS4 Update

Poag stated that they are continuing to review it and will let us know.

New Business

1. Contract with a Financial Firm (C.L. Coonrod & Co.)

Poag stated that he would like to use the same company that Scott Township uses and perhaps for things like sewer studies and such. Council chose to discuss it at the next special meeting.

2. Craig McGowan – Business Development Manager

Craig McGowan introduced himself and advised that Commonwealth Engineers did a study for Darmstadt a few years ago on the Inflow and Infiltration issues. The report had several solutions offered that could be implemented. McGowan suggested that Darmstadt should have a follow-up study completed on I&I to see if previous issues were corrected and what new issues have developed over the years. McGowan advised that he suggests Darmstadt take a more holistic look at the system, and to feel free to stay in touch, as discussions are free of charge.

3. RDC & RDA Appointments

Poag noted there are currently no residents interested in serving in these open seats. Council will make contacts to fill spots.

4. Three "I" Design Quote for meters

Poag stated that they are working on that and it may take some time to get more information.

5. New Ordinance for Mileage Reimbursement

Poag stated that he got with Josh to update our current town ordinance and employee handbook, concerning our federal mileage reimbursement, to include verbiage of our current Sboa form officials must currently complete for each request.

Attorney Comments

Chandler Lacy advised that the attorney contract is coming up for renewal. Poag asked that he would like a breakdown of what is included in the contract versus what is charged extra. Chandler Lacy replied that they could get that to the council. Poag stated that they are pleased with their services. Chandler Lacy explained that the regular retainer does not cover extraordinary legal services such as litigations, bonding, and utility negotiations.

Board Member comments

Crystal Kahre stated that they will have a special council meeting on Thursday.

Meeting adjourned at 7:16pm

Attest:

Mallory Lowe

Clerk-Treasurer

Clerk

Council Member