

Town of Darmstadt, Indiana

SETTLED 1822

INCORPORATED 1973

Minutes of February 17th, 2026

These minutes are not intended to be a verbatim transcript.

TOWN COUNCIL

Eric Gries, District 1 Council Member
Ray Engler, District 2 Council Member
Crystal Kahre, District 3 Council Member
Cecil Poag, District 4 Council Member

CLERK-TREASURER

Mallory Lowe
P.O. Box 20
Darmstadt, In 47618

Darmstadt Town Council President Cecil Poag called the town meeting to order on Tuesday at 6:30pm. In attendance were Clerk-Treasurer Mallory Lowe, council members Ray Engler, Eric Gries, and Crystal Kahre. Town attorney not present.

Engler made a motion, seconded by Kahre, to approve minutes from last month's meeting. Motion passed 4-0 voice vote. Engler made a motion, seconded by Kahre, to approve last month's financial report. Motion passed by a 4-0 voice vote. Engler made a motion, seconded by Gries, to approve the accounts payable claims. Motion passed by 4-0 voice vote.

Clerk-Treasurer's Report

Financial & Payroll Compliance- Mallory Lowe reported that all W2 forms for the seven people on the town payroll were completed and distributed last month. Additionally, the town's W3 and W2 filings were submitted to the Internal Revenue Service (IRS) and the Social Security Administration (SSA) ahead of the required deadline. The Town's Debt Affirmation report has also been finalized and submitted via the Indiana Gateway platform before the February 28th deadline.

RDA Financial Management Transition- Lowe advised that Reedy Financial Group has completed all 2025 Gateway reports for the Redevelopment Authority (RDA), including the final annual report on Gateway. Per council direction, financial oversight of the RDA is transitioning from Reedy Financial to Coonrod Financial. Lowe has facilitated this by:

- Establishing delegated authority on the Indiana Gateway Portal for Ben Roeger and Tyler Michael of Coonrod Financial to ensure full access to all records and submissions for the RDA, as well as the Town and Utility.
- Conducting a briefing with Tyler Michael to transfer the RDA's bank account details and statements from BOK (Bank of Kentucky) to Coonrod Financial, along with essential contact information.
- Coordinating a meeting with Tyler Michael at next month's Indiana Annual State ILMCT training in Plainfield.

Infrastructure & Utilities- Lowe executed the Community Crossings Road contract on February 5th and forwarded the documentation for final submission to the street superintendent. Lowe stated that, regarding town utilities, 231 of the 557 total sewer accounts are now enrolled in the Old National Bank autopay system.

Professional Development & Upcoming Events- Lowe advised that she would attend the 31st Annual Indiana League of Municipal Clerks and Treasurers (ILMCT) Institute & Academy in Plainfield from March 8th through March 12th, 2026, for the mandatory annual training credits required for the position of Clerk-Treasurer. She will return on March 12th. That is also payroll week for employees, Lowe advised that she will complete payroll when she returns and have it ready on time for payday on Friday, March 13th.

Lowe advised that the other upcoming council member events by (AIM) Accelerate Indiana Municipalities are

- **March 4:** [Aim Roundtable in Loogootee](#) at 5:30 p.m. Council members and employees interested in attending the Quarterly AIM Elected officials Roundtable should notify the Clerk-Treasurer for registration.
- **March 19:** [Aim Legislative Recap Webinar](#), which provides members with insights into new laws affecting municipal government, will also be available online and in a recording at a later date for council members who can't attend the live meeting.

Fire Dept Report

Brandon Zimmer from Vanderburgh County Fire advised that the fire department had 7 calls last month within the Darmstadt town limits, 4 EMS calls, with a response time of 6.47.

Sheriff's Report

Sheriff Deputy stated it was quiet last month, 1 business check, 2 hazards, 1 death, 1 motor vehicle accident, 2 neighborhood checks, 1 shots fired call, 1 standby, 1 theft, 3 traffic stops, and 38 extra traffic patrols were completed in the Darmstadt town limits.

Maintenance Dept Report

Sewer Superintendent, Aaron Enlow, read aloud the Sewer and Street superintendents' reports that they completed 12 locates and 21 service calls. They cleared roads during the last snowstorm to maintain safe travel conditions. Evansville Sewer has a major sewer leak that was identified near the North Mag meter on the Evansville Sewer's side. Enlow advised that Evansville crews are currently handling the repair. Residents may notice an odor for a few days while the issue is being resolved. Aaron Enlow added that the grant road work is expected to begin soon, weather permitting.

Old Business

1. MOU for Townships' sharing of Local Road and Street distributions- update

The attorney is working on this and was not present.

2. On the Spot Co. – Utility location damage update

Cecil Poag stated that the town will put the litigation on hold until we get new legal representation in place.

3. EWSU Mag Meter calibration update

Cecil Poag advised that Three I Design Engineers will be working on the calibration update for Evansville Sewer's 2 meters.

4. Community Crossings Road Grant update

Cecil Poag stated that the contractors are currently locating the areas that will need repairs before the repaving begins.

New Business

1. Three "I" Design Engineers – install our meters before the 2 mag meters

Brandon Zimmer from Three I Design stated that they are currently working on this and will have more information soon.

2. Firewall protection for our town computers

Eric Gries made a motion, seconded by Kahre, to approve the firewall upgrade protection for the town. Motion passed 3-0 with Engler abstaining.

Attorney Comments

No comments

Board Member comments

No further comments

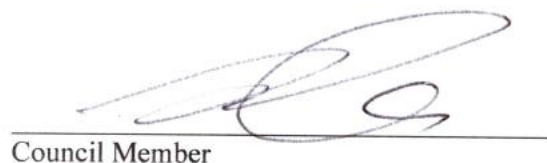
Meeting adjourned at 6:53pm

Attest:

Mallory Lowe

Clerk-Treasurer


Clerk


Council Member